

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 1ST DECEMBER 2022 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM.

PRESENT: Cllr I Wilkinson (chair)
Cllr C Hopkinson
Cllr D McIntosh
Cllr J Williams
Cllr P Strydom

APOLOGIES: Cllr R Day

157/22 DECLARATIONS OF INTEREST

None

158/22 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 10th November 2022 were proposed and seconded. They were approved as a true record.

159/22 MATTERS ARISING

The following matters were raised:

- a) Minute 143/22 a) The EW sign has not been repaired and it not likely to be as it is still legible.
- b) Minute 143/22b) The plaque for the oak tree at JP will very soon be in place.
- c) Minute 143/ c) Station Road works are nearly finished – letter of thanks sent.
- d) Minute 143/22 d) A Defibrillator sign has been ordered. Cllr Strydom has spoken to Tony Wall about a new defib for Hillrise or somewhere suitable. Tony Wall has offered to hold another training session in the New Year, and we can discuss where is best to locate another defib. Grant funding to be sought for this.
- e) Minute 143/22e) The verge at Broadmoor has not been cleared. Cllr Hopkinson to get pics to send to SWTRA.
- f) Minute 143/22 f) Letter sent to Clare Williams about 30mph limit on Cold Inn Road.
- g) Minute 143/22 g) Remind PCC about the new kerbing at East Williamston and make enquiries with Marc Owen about this.

160/22 DATE FOR SITE VISIT RE SPEED SIGNS

Mark Hooper from PCC had sent various dates for a site visit on Templebar Road and the 8TH December at 11.00am was agreed. Cllrs Jacob Williams, Doug McIntosh and Charles Hopkinson to attend.

RESOLVED: That a site visit to Templebar Road be held on 8th December 2022 with Mark Hooper from PCC.

161/22 **PUBLIC PARTICIPATION**

No public present.

162/22 **PLANNING APPLICATIONS**

No plans received.

163/22 **FINANCIAL UPDATE TO 30TH NOVEMBER 2022**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £29,173.56 in the Current Acct, £3,102.58 in the Deposit Acct, £8,150.27 in the Park account and £2777.01 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £54,309.10 (gross) and expenditure of £54,671.94 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk to find out about movement on reserves from Edge IT Systems.

RESOLVED: That the financial information above be accepted.

165/22 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – December salary	£273.60
b) PAYE for December	£68.40
c) Amazon – non-slip steel loading ramps (pair)	£69.99
d) Google email storage – monthly subscription	£1.59

A donation of £30.00 had been received from Mr John Proctor and a letter of thanks to be sent.

166/22 **DRAFT BUDGET FOR 2023-24**

The Clerk had previously circulated financial information to assist in drawing up a budget and had supplied a budget sheet with the current budget, estimated income and expenditure to 31st March 2023 and last year's expenditure.

The Clerk and Members then drew up a draft Budget with a total income of £36,882.92 approx as the Council Tax Base Rate figure had not yet been received from PCC. This equated to an increase of £1.00 in the Precept to £33.00 with planned expenditure of £43,700.00 as per appendix 1. This equates to an approx precept income of £30,862.92 plus other income of

£6,020.00. The shortfall of £6,817.08 would be taken from reserves. Budget figures to be sent to Members once the Council Tax Base Rate figure is received.

RESOLVED: That the above budget figures be sent to Members once the Council Tax Base Rate is received from PCC. The Precept to be increased by £1.00 to £30.00 per household.

167/22 **COUNCIL POLICIES**

The following policies which had previously been circulated were discussed:

a) Bullying Policy b) Complaints Policy c) Data Retention Policy
d) Disciplinary Policy e) Grievance Policy f) Freedom of Information Policy g) Environmental Policy

RESOLVED: That the above policies be approved and added to the council website.

168/22 **MISSION STATEMENT**

The following Mission Statement was discussed:

This Council strives to ensure that this community is a clean, attractive and safe place to live, visit and stay for both residents and visitors and to improve the wellbeing of all.'

RESOLVED: That the above Mission Statement be agreed and added to the Council's website.

169/22 **PLAY AREA INSPECTION REPORT FOR DECEMBER**

The inspection reports had not been received to date. Cllr Ian Wilkinson had inspected all sites and suggested that we obtain quotes from James Horton for the replacement of the platforms on the multi-play units at Broadmoor and Pentlepoir. Work needed to be carried out on the swings at East Williamston Park, so Cllr Wilkinson to contact the handyman to look at this work. The platform on the multi play could be reversed to save replacing it. Cllr Wilkinson will arrange to meet with James Horton when he does the safety surfacing at Broadmoor.

RESOLVED: That the above actions be carried out.

170/22 **CORRESPONDENCE**

The following correspondence had been received:

a) OVW – Keep Warm, Keep Well – received.

- b) Welsh Govt – Preparation and Publishing of Statutory Financial Accts 2021-22 – noted.
- c) OVW – Bullying and Harassment in Councils – policy agreed.
- d) OVW – Finance & Govt Toolkit Update November 2022.
- e) Complaint from local resident about bus shelter at Broadmoor – Chair to contact handyman regarding repairs.
- f) Welsh Govt – Application of sum under S137 etc and limit for 2023-24. – noted
- g) OVW – Courier Fraud Awareness – noted.
- h) OVW - Nature Hub. – noted.

171/22

REPORT OF COUNTY CLLR JACOB WILLIAMS

Cty Cllr J Williams submitted the following report:

Cllr Williams reported that about six or seven streetlights in a row had stopped working along the main road through Wooden, near the vicinity of the Valley Road junction. The street lighting engineer investigated and confirmed that there was a fault on the underground street lighting cable, and this was promptly fixed.

RESOLVED: That Cty Cllr Williams be thanked for his report.

172/22

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr C Hopkinson reported a pothole in Templebar Road outside Dorchester Cottage which should be reported to PCC.
- b) Cllr Hopkinson had also been speaking to the engineer about Saundersfoot Road and PCC have agreed to put posts on the verge to stop vehicles parking there when visiting the Chinese restaurant.

173/22

DATE OF NEXT MEETING

The next meeting will be held on Thursday 12th January 2023 at 7.00pm.

Meeting closed at 9.15pm.

Signed.....Chair.....Date

Signed.....Clerk